

Artificial Intelligence Policy

For the purposes of this policy, Artificial Intelligence (AI) refers to engineered software systems that generate content, predictions, recommendations or decisions for a given set of inputs and/or objectives. We are committed to using Artificial Intelligence (AI) responsibly to improve productivity, quality and innovation while protecting our clients, our people and the public. AI is a tool to assist our work; it does not replace professional competence, engineering judgement or our legal obligations.

The core principles of this policy are as far as is reasonably practicable:

- AI supports, but never replaces, professional engineering judgement.
- Engineers remain accountable for every design, calculation, recommendation and deliverable.
- Public safety, quality and compliance with statutory requirements take priority over efficiency.
- Client confidentiality, information security and intellectual property will be protected.
- Express client requirements with respect to the use of AI will be respected.
- All AI-generated outputs must be critically reviewed and verified before use.
- AI will be used transparently where required by client contracts or professional obligations.
- All staff must complete required AI awareness training.

The Company is fully committed to the implementation, maintenance, and continual improvement of this Artificial Intelligence (AI) Policy. We recognise that the responsible and effective use of AI technologies is essential to maintaining the Company's standards of quality, integrity, security, and regulatory compliance.

To support the successful implementation of this policy, the Company will provide adequate and appropriate resources, including the necessary training, guidance, and technical support, to ensure that all personnel understand their responsibilities and are competent in the safe, ethical, and compliant use of AI systems.

This policy will be reviewed annually, or earlier where significant developments in AI technology, legislation or Company operations occur.

Andrew P Hodgkinson
Director
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